

**Snoqualmie Valley PTSA Council 2.18
Board Meeting Minutes
November 18, 2009, SVSD Board Room**

Proper notice was given to all members and a quorum was present. The financial books were on hand and available for review. The October 2009 bank statement was opened by Beth Burrows, a non-signatory to the bank account. Duplicate bank statements for October 2009 were reviewed by Cheryl Duncan, a non-signatory to the bank account. Present: Cathy Renner, Ahn Lee Horn, Sue Korol, Laurie Edwards, Cheryl Duncan, Lori Cobb, Alice Romano, Rebecca Russell, Beth Burrows, and Liz Piekarczyk.

Call to Order: Cathy Renner called the meeting to order at 10:37 a.m.

Approval of Minutes from October 14, 2009 Board of Directors Meeting: The minutes from the October 14, 2009 Board meeting were distributed and reviewed. Ahn Lee Horn made a motion that the minutes be accepted as written and Liz Piekarczyk seconded the motion. The minutes were approved.

Treasurer's Report: Laurie Edwards, Treasurer, announced that the format of financial reports had changed. The format is easier to read, but contains the same information as the old format. Laurie also announced that all units have their membership fees into Council. Finally, Laurie said that the Council bank statements will henceforth be opened by a non-signatory to the bank account, as suggested at PTA & the Law.

-Storage Unit for Local Unit Paperwork: Laurie Edwards brought up the fact that PTA & the Law discussed the possibility of a Council having a storage unit rented for local units to store paperwork in. The group discussed the logistics of such an undertaking and noted that the storage units would be for long-term storage, not for files that are currently in use. It was decided that the Council will look into getting a block of storage units which would allow each local unit to have its own space. Ahn Lee Horn volunteered to check with the storage unit business on Snoqualmie Ridge.

Presidents' Report: Cathy Renner and Ahn Lee Horn

-Re-Cap of Legislative Roundtable, November 9, 2009: Cathy Renner said that not many people came to this event. It was noted that the low attendance was probably due to the fact that there aren't any hot button legislative issues in the news right now. Liz Piekarczyk will thank DECA for providing babysitters for the event. Region 2 will host a legislative re-cap after the upcoming legislative session is over.

- Long-Term Facilities Planning: Assistant Superintendent Don McConkey asked Council to host a public meeting about long-term facilities planning. The district has narrowed the long-term facilities options to two options, either to remodel and expand MSHS, or to turn SMS into a satellite for the high school and to build a new middle school. The bond to cover the construction costs for these options would run in

Spring of 2011. The Council's forum would discuss these options and answer questions regarding the two options.

-Upcoming SVSD Replacement Levies: Two SVSD levies are set for February 9, 2010. All local units should have met and voted to endorse the levies by Council's January 25, 2010 General Meeting. It was therefore decided that the Board should vote to endorse the levies now instead of waiting to endorse the levies at the General Meeting. The January 2010 Council General Meeting will instead have Don McConkey's long-term facilities presentation and not cover the levies. Dan Popp and Caroline Loudonback, who are both members of the long-term facilities task force as well as school board members, will attend the meeting with Mr. McConkey.

-Council Votes to Endorse Levies: Alice Romano made a motion that the SVSD PTSA Council endorse the SVSD's Technology and Maintenance and Operations levies, currently set to run on the ballot on February 10, 2010. Beth Burrows seconded the motion. The Board voted to approve the motion.

-Council Votes to Donate to VVFE to Support Levies: Laurie Edwards then made a motion that the SVSD PTSA Council donate \$200.00 to the Valley Voters for Education to support the levies. Liz Piekarczyk seconded the motion. The Board voted to approve the motion. Laurie Edwards, Treasurer, will get a receipt for the donation and send VVFE a check for this amount, which monies have been set aside in the Council budget.

-Uninsured Vendors at PTSAs: Ahn Lee Horn said that an issue has come up at her unit regarding the PTSA contracting with uninsured vendors. If a program is sponsored by the PTSA, then the program falls under the PTSA's umbrella coverage. However, if the PTSA doesn't sponsor the program, but instead only offers the program to the school, then the umbrella coverage doesn't cover the vendor. One way to handle uninsured vendors is to have the vendor join the PTSA. Then, for an additional fee, AIM can offer insurance to the after-school program, but the insurance will not protect the individual instructor. Some units may decide not to contract with uninsured vendors to avoid the issue altogether. The Council doesn't have a rule or guideline on the issue but can offer information to the local units.

Vice-Presidents' Report

-Reflections: Sue Korol: CVS's deadline for Reflections' submissions has passed and almost 100 entries in all categories were collected. SES's deadline is later this week. Sue Korol will bring the entries she has received to the December board meeting to be judged. Sue will send an email to local units to make sure they know that the deadline to get submissions to the Council is coming up. It needs to be determined who will help with the judging and whether Council wants an official judge in addition to the Board. Sue Korol will check with Trese Rand to see if she would like to assist the Board.

-Other Awards: Liz Piekarczyk

-100% Trained Award Form: This form must be ready before January's general meeting in order to get to the local units in time for submissions. Cathy Renner suggested that the form should be sent to the local units the first week of December in order for the form to be filled out in time for the awards to be distributed at the January 25, 2010 general meeting. Liz Piekarczyk thinks that three schools may qualify for this award. SVSD had the most people per unit attend the four local

sessions of PTA & the Law. Council will thank everyone who attended PTA & the Law at the January meeting, even if their local units do not win the 100% Trained Award.

-Liz will start working on the rest of the Council awards in February or March, including the Golden Acorn Award. The guidelines for the Golden Acorn Award will be discussed at the March general meeting, emphasizing that the award recognizes council-wide work, not just local unit work.

Committee Reports

-Membership: Lori Cobb, chair, reports that almost all local units received the bronze certificate and that by January some units should qualify for the 100% certificate.

-Emergency Preparation/Safety: Beth Burrows, Liz Piekarczyk: Beth Burrows, co-chair, reports that local units are being surveyed about their E/P procedures and the information is being collected into one document. All of the units have different types of containers and are using different methods for Emergency Prep. There are two schools left to be contacted and then it will be decided how to use the gathered information.

-Legislative: Rebecca Russell, chair, reports that she is working on the first legislative newsletter. In addition, Focus Day will take place on MLK Day in January, so the children can participate. The State PTA is working on a final version of the flier for Focus Day and Rebecca will get the flier to the district so it can be advertised.

-Website: Alice Romano, chair, reports that the local unit page on the Council website has been very popular. We still need to let the local units know the page is available to advertise local unit-sponsored activities. Alice will put up a link to the Council's endorsement of the February levies on the Council's website.

New Business:

-Standing Rules Classes: Cathy Renner reports that at the most recent service unit delivery team meeting there was a discussion about having a class on standing rules for PTSA Presidents. Also, the Region 2 Spring Training, which is set for Saturday, March 13, 2010, at Eastlake High School, will offer a class on standing rules. Council's March general meeting will also have a presentation on the subject of standing rules. The subject of standing rules can also be covered at the Officers' Retreat in June.

-Nominating Committee: It was discussed which positions the Nominating Committee will have to fill in the spring. There will be a Co-President position to fill, plus perhaps one or two Vice-President positions. The Nominating Committee needs job descriptions and time estimates for the open positions. Ahn Lee Horn will check her files for this document and it will be posted on the Council website. Nominating slips will be given to the local units at the January general meeting. It would be best if the nominees have executive experience in a local unit.

-Budget increase: It is necessary to add money to the line item in the Council budget for legislative assembly registration fees, because the price increased. Ahn Lee Horn made a motion that \$40.00 be added to the budget for this purpose. Beth Burrows seconded the motion and it passed.

-Next board meeting: Sue Korol will act as secretary at the next board meeting on December 9, 2009 because Cheryl Duncan will be out of town.

Adjournment: The meeting was adjourned at 12:07 p.m.